

CIRCULAR

Reiteration of Mandatory 75% Attendance Requirement


This is to reiterate that all students are required to maintain a minimum of **75% attendance** in their respective classes as per institutional norms.

It has been observed with concern that, despite repeated reminders and the flexibility extended through online classes, overall attendance has continued to remain unsatisfactory. Such a trend reflects a lack of academic commitment and adversely impacts both individual performance and the overall learning environment.

Students are hereby advised to take this matter seriously and ensure regular participation in all scheduled classes—both offline and online.

Please note that **any student having less than 75% attendance may be debarred from appearing in the upcoming CA4 examinations (which may result in non-issuance of Admit Card for Semester Examinations)**. Furthermore, continued shortage of attendance may also result in being debarred from the **End Semester Examinations**, as per college regulations.

All concerned are instructed to comply with this directive with immediate effect.


30/4/2026

Prof. Dr Niloy Sarkar
Principal, iLEAD

CC:

Notice Boards, Dean's Office, All HOD's